

Metropolitan Water Reclamation District of Greater Chicago

*100 East Erie Street
Chicago, IL 60611*



Regular Board Meeting Minutes

Thursday, October 17, 2013

10:00 AM

Board Room

Board of Commissioners

Commissioner Michael A. Alvarez, Commissioner Frank Avila, Vice-President Barbara J. McGowan, Commissioner Cynthia M. Santos, Commissioner Debra Shore, Chairman of Finance Mariyana T. Spyropoulos, Commissioner Kari K. Steele, Commissioner Patrick D. Thompson, President Kathleen Therese Meany

THE FOLLOWING PROCEDURES WILL GOVERN THE MEETING PROCESS:

- 1. Board Members who vote "Nay, Present, or Abstain" or have a question on any item may request the item be removed from the Consent Agenda.*
- 2. Citizens in the audience who address the Board on any item may request the item be removed from the Consent Agenda.*
- 3. Items removed from the Consent Agenda are considered separately.*
- 4. One roll call vote is taken to cover all Consent Agenda Items.*

Call Meeting to Order

President Kathleen Therese Meany presiding, called the meeting to order at 10:00 a.m.

Roll Call

Present: 9 - Michael A. Alvarez; Frank Avila; Barbara J. McGowan; Cynthia M. Santos; Debra Shore; Mariyana T. Spyropoulos; Kari K. Steele; Patrick D. Thompson; and Kathleen Therese Meany

Approval of Previous Board Meeting Minutes

A motion was made by Debra Shore, seconded by Patrick D. Thompson, that the minutes from the last meeting be approved without having to read them into the record. The motion carried by acclamation. Chorus of ayes - No nays

Recess and Reconvene as Committee of the Whole

A motion was made by Cynthia M. Santos, seconded by Barbara J. McGowan, to recess and reconvene as a committee of the whole. The motion carried by acclamation. Chorus of Ayes - No Nays

Recess and Reconvene as Board of Commissioners

At 11:25 President Kathleen Therese Meany reconvened the regular board meeting to order

Finance Committee**Report**

1 [13-1154](#) Report on the investment interest income during July 2013

Attachments: [Inv Int Inc 2013-07 att.pdf](#)

Published and Filed

2 [13-1155](#) Report on investments purchased during August 2013

Attachments: [Inv Purch 2013-08 att.pdf](#)

Published and Filed

3 [13-1156](#) Report on the investment interest income during August 2013

Attachments: [Inv Int Inc 2013-08 att.pdf](#)

Published and Filed

4 [13-1158](#) Report on investments purchased during July 2013

Attachments: [Inv Purch 2013-07 att.pdf](#)

Published and Filed

Procurement Committee

Report

5 [13-1157](#) Report on advertisement of Request for Proposal 14-RFP-05 Website Design and Development, estimated cost \$400,000.00, Account 201-50000-601170, Requisition 1367611

Published and Filed

6 [13-1275](#) Report of bid opening of Tuesday, October 1, 2013

Published and Filed

7 [13-1280](#) Report of bid opening of Tuesday, October 8, 2013

Published and Filed

8 [13-1299](#) Report on advertisement of Request for Proposal 13-RFP-24 Combined PPO/HMO Plan Administrator, for a three-year period, effective July 1, 2014 to June 30, 2017, Account 101-25000-601250

Published and Filed

9 [13-1300](#) Report on advertisement of Request for Proposal 13-RFP-25 Dual-Choice Dental Plan Administrator, for a three-year period, effective July 1, 2014 to June 30, 2017, Account 101-25000-601250

Published and Filed

10 [13-1301](#) Report on advertisement of Request for Proposal 13-RFP-26 Vision Plan Administrator, for a three-year period, effective July 1, 2014 to June 30, 2017, Account 101-25000-601250

Published and Filed

11 [13-1302](#) Report on advertisement of Request for Proposal 13-RFP-27 Deferred Compensation Plan Administrative Services, for a five-year period, effective July 1, 2014 to June 30, 2019

Published and Filed

12 [13-1317](#) Report on advertisement of Request for Proposal 14-RFP-04 Consulting Services for Office 365 Migration, estimated cost \$180,000.00, Account 201-50000-601170, Requisition 1367615

Published and Filed

13 [13-1318](#) Report on advertisement of Request for Proposal 13-RFP-23 Consulting Services for SAP Application Systems Evaluation, estimated cost \$200,000, Account 201-50000-601170, Requisition 1367616

Deleted by the Executive Director

14 [13-1320](#) Report on rejection of bids for Contract 13-985-11, Railroad Car Repair, Maintenance and Rebuilding at the Stickney Water Reclamation Plant, estimated cost \$210,000.00

Published and Filed

Authorization

15 [13-1312](#) Authorization to amend Board Order of August 8, 2013, for Authority to advertise Contract 13-680-11 Roof Repair at Various Service Areas, estimated cost \$319,500.00, Accounts 101-67000/68000/69000-612680, Requisitions 1362041, 1355885, 1360598, 1358576, 1359215, 1360597, Agenda Item No. 19, File No. 13-0830

Deleted by the Executive Director

Authority to Advertise

16 [13-1139](#) Authority to advertise Contract 13-366-11 for public tender of bids a 39-year lease on approximately 1.84 acres of District real estate located along the east side of the Main Channel between Munroe Street and South Street in Joliet, Illinois, Main Channel Parcels 9.03 and 9.04. The minimum initial annual rental bid shall be established at \$5,000.00.

Attachments: [attach. Auth to Advertise 10.17.13_MAIN CHANNEL PARCELS 9.03 9.04.pdf](#)

Approved

17 [13-1272](#) Authority to advertise Contract 13-367-11 for public tender of bids a 39-year lease on 49.38 acres of District real estate located south of the Main Channel and known as the Lemont Heritage Quarry in Lemont, Illinois; Main Channel Parcels 24.03 & 24.06. The minimum initial annual rental bid shall be established at \$55,000.00

Attachments: [10-17-13_LHQ.pdf](#)

Approved

18 [13-1273](#) Authority to advertise Contract 13-368-11 for public tender of bids a 10-year lease on approximately 6,123 square feet of District real estate located along the east bank of the North Branch of the Chicago River adjacent to 4030 North Rockwell Street in Chicago, Illinois. The minimum initial annual rental bid shall be established at \$8,500.00.

Attachments: [10-17-13_Albanypdf](#)

Approved

19 [13-1276](#) Authority to advertise Contract 14-021-11 Furnish and Deliver Unleaded Gasoline to Various Locations for a One (1) Year Period, estimated cost \$474,000.00, Accounts 101-20000, 66000-623820 Requisitions 1363414, 1363415 and 1366539

Approved

20 [13-1278](#) Authority to advertise Contract 14-442-11 Furnishing On-Site Maintenance Services for Personal Computers, Laptops, Thin Client Units, Flat Panel Monitors, Printers, Scanners and Peripherals, estimated cost \$22,500.00, Account 101-27000-612810, Requisition 1364725

Approved

21 [13-1307](#) Authority to advertise Contract 14-689-11 Test and Repair Underground Storage Tanks at Various Locations, estimated cost \$168,117.00, Accounts 101-67000/68000/69000-612240/612490/623070/623270, Requisitions 1363448, 1364353, 1363718, 1363459, 1363469

Approved

22 [13-1308](#) Authority to advertise Contract 14-677-11 Door Repair and Replacement at Various Locations, estimated cost \$441,000.00, Accounts 101-67000/68000/69000-612680/623130, Requisitions 1358549, 1357357, 1357901

Deleted by the Executive Director

23 [13-1314](#) Authority to advertise Contract 14-673-11 Heavy Equipment Repairs and Rental at Various Locations, estimated cost \$972,000.00, Accounts 101-66000/68000-612760/612330, Requisitions 1360890 and 1360641

Deleted by the Executive Director

24 [13-1315](#) Authority to advertise Contract 14-102-11 Furnish and Deliver Maintenance, Inspection and Repair of Lysimeters and Monitoring Wells, estimated cost \$45,000.00, Account 101-16000-612490, Requisition 1367624

Approved

Issue Purchase Order

25 [13-1279](#) Issue purchase order and enter into an agreement for Contract 13-RFP-16 Auditing Services for Blue Cross Blue Shield Medical and Prescription Drug Claims, with Medical and Business Associates, Inc. in an amount not to exceed \$25,000.00, Account 101-40000-601170, Requisition 1362921

Approved

26 13-1282 Issue purchase order for Contract 13-681-11, Furnish and Deliver Window Washing Services to Various Service Areas, Groups A, B, C, and E to Apex Building Maintenance, Inc., in an amount not to exceed \$62,332.50, and Group D to American National Skyline, Inc., in an amount not to exceed \$2,196.00 Accounts 101-66000, 67000, 69000-612490, Requisitions 1361456, 1361462, 1361446, 1361454, and 1361461

Approved

27 13-1296 Issue a purchase order and enter into an agreement with Christopher B. Burke Engineering, Ltd., for professional engineering services for Contract 13-809-5C, Implementation of the Watershed Management Ordinance - Phase B, in an amount not to exceed \$1,248,097.04, Account 501-50000-601410, Requisition 1367627

Approved

28 13-1297 Issue a purchase order to the University of Wisconsin at Madison, pursuant to the Terms of Master Agreement 11-RFP-03, to provide a two-day seminar on Direct Digital Controls (DDC), for HVAC systems, in a total amount not to exceed \$17,800.00, Accounts 101-50000-601100. Requisition 1367612.

Approved

29 13-1303 Issue purchase order and enter into an agreement with Ingersoll Rand Company, for Parts and Diagnostic Services for NIRVANA Compressor System Services at the Stickney Water Reclamation Plant, in an amount not to exceed \$35,000.00, Accounts 101-69000-612650, 623270, Requisition 1351225

Approved

30 13-1309 Issue purchase order and enter into an agreement with Veolia Water Solutions & Technologies North America, Incorporated, to design, furnish and deliver an ANITA Mox Moving Bed Biofilm Reactor System and to provide start-up services for Contract 13-409-3P, Nitrogen Removal in Centrate, Egan Water Reclamation Plant, in an amount not to exceed \$4,282,550.00, Account 401-50000-645650 and 601420, Requisition 1366091

Approved

31 13-1310 Issue purchase order to Myers Briggs & Company, Inc., for Furnishing Fiduciary Liability Insurance for the Deferred Compensation Plan and Trust, in an amount not to exceed \$10,110.00, Account 101-25000-612290, Requisition 1367204 and authorization for payment to Myers Briggs & Company, Inc., for Furnishing Fiduciary Liability Insurance for the Retiree Health Care Trust (OPEB), in an amount not to exceed \$11,330.00, Account P802-11000-798200

Approved

32 [13-1311](#) Issue purchase order to Myers Briggs & Company, Inc. for Furnishing Excess Marine Liability Insurance Coverage for District Marine Vessels in an amount not to exceed \$16,519.00, Account 101-25000-612290, Requisition 1367205

Approved

Award Contract

33 [13-1270](#) Authority to award Contract 08-041-3P, Rehabilitation of Final Settling Tank Nos. 11, 12 13 and 14 in Batteries, A, B and C, Terrence J. O'Brien Water Reclamation Plant, to Joseph J. Henderson & Son, Inc., in an amount not to exceed \$2,682,000.00, plus a five (5) percent allowance for change orders in an amount of \$134,100.00, for a total not to exceed \$2,816,100.00, Account 401-50000-645700, Requisition 1360635 (As Revised)

Attachments: [APP D 08-041-3P.pdf](#)

Approved

34 [13-1289](#) Authority to award Contract 13-009-11, Furnish and Deliver Cloths, Paper Towels and Toilet Tissue to Various Locations for a One (1) Year Period, Group A, to The Standard Companies, in an amount not to exceed \$5,775.00, and Groups B and C, to Inlander Brothers Inc., in an amount not to exceed \$99,186.50, Account 101-20000-623660

Attachments: [13-009-11 attachments.pdf](#)

Approved

Increase Purchase Order/Change Order

35 [13-1285](#) Authority to decrease Contract 11-633-11 Furnish and Deliver Polymer to the Stickney and Egan Water Reclamation Plants, to Polydyne, Inc., in an amount of \$250,000.00 from an amount of \$17,882,297.08 to an amount not to exceed \$17,632,297.08, Accounts 101-67000/69000-623560, Purchase Orders 3069860, 3069863

Attachments: [11-633-11_091913.pdf](#)

Approved

36 [13-1286](#) Authority to increase purchase order and exercise an option to extend agreement for Contract 10-RFP-22 (RE-BID) Appraisal Services for Real Estate Services for a one year period with CohnReznick, Inc., in an amount of \$70,000.00, from an amount of \$159,000.00, to an amount not to exceed \$229,000.00, Account 101-30000-601170, Purchase Order 3075791

Attachments: [10-17-13_CohnReznick, Inc. 10-RFP-22 RB.pdf](#)

Approved

37 [13-1287](#) Authority to increase purchase order and exercise an option to extend agreement for Contract 10-RFP-22 (RE-BID) Appraisal Services for Real Estate Services for a one year period with Woodland Valuation Services, LLC d/b/a Appraisal Associates in an amount of \$50,000.00, from an amount of \$88,550.00, to an amount not to exceed \$138,550.00, Account 101-30000-601170, Purchase Order 3070623

Attachments: [10-17-13_Appraisal Associates.pdf](#)

Approved

38 [13-1292](#) Authority to increase Contract 04-131-2D Rehabilitation of the A/B and C/D Service Tunnels - Phase One at the Stickney Water Reclamation Plant, to FH Paschen, SN Nielsen and Associates, LLC in an amount not to exceed \$19,791.65, from an amount of \$13,615,000.00, to an amount not to exceed \$13,634,791.65, Account 401-50000-645750, Purchase Order 5001396

Approved

39 [13-1294](#) Authority to decrease purchase order and amend the agreement with Bureau Veritas North America, Inc., for professional engineering services for equipment inspection and testing services for various construction projects in an amount of \$533,896.89, from an amount of \$850,441.36, to an amount not to exceed \$316,544.47, Accounts 201-50000-612240 and 401-50000-612240, Purchase Order 3058519

Attachments: [CO11-892-3C.PDF](#)

Approved

40 [13-1304](#) Authority to increase Contract 13-847-11, Truck Hauling of Liquid Sludge from the Lemont Water Reclamation Plant to Various Locations, to Si-Tech Industries, Inc., in an amount of \$16,600.00 from an amount of \$262,680.00 to an amount not to exceed \$279,280.00, Account 101-68000-612520, Purchase Order 5001399

Approved

41 [13-1313](#) Authority to increase purchase order for Contract 12-632-11, Furnish and Deliver Sodium Hypochlorite to Various Locations, to K. A. Steel Chemicals, Inc., in an amount of \$13,000.00, from an amount of \$1,138,410.96, to an amount not to exceed \$1,151,410.96, Accounts 101-67000/68000/69000-623560, Purchase Order 3073282

Attachments: [12-632-11_092613.pdf](#)

Approved

42 [13-1316](#) Authority to increase Contract 11-613-11, Scavenger Services at Various Service Areas, Group B, to Land and Lakes Company, in an amount of \$30,000.00, from an amount of \$519,227.25, to an amount not to exceed \$549,227.25, Account 101-68000-612520, Purchase Order 5001237

Attachments: [11-613-11 092613.pdf](#)

A motion was made by Cynthia M. Santos, seconded by Barbara J. McGowan, that this Agenda Item be Approved. The motion carried by the following roll call vote:

Aye: 8 - Frank Avila, Barbara J. McGowan, Cynthia M. Santos, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele, Patrick D. Thompson, Kathleen Therese Meany

Abstain: 1 - Michael A. Alvarez

Budget & Employment Committee

Report

43 [13-1284](#) Report on Budgetary Revenues and Expenditures Through Second Quarter June 30, 2013

Attachments: [2013 2nd Quarter Summary attachment.pdf](#)

Published and Filed

Authorization

44 [13-1295](#) Authority to transfer 2013 departmental appropriations in the amount of \$40,000.00 in the Corporate Fund

Attachments: [10.17.13 Board Transfer BF5.pdf](#)

Approved

Engineering Committee

Report

45 [13-1290](#) Report on change orders authorized and approved by the Director of Engineering during the month of September 2013

Attachments: [CO September.pdf](#)

[CO Status.pdf](#)

Published and Filed

Real Estate Development Committee

Authorization**46** [13-1152](#)

Authority to issue a 45-day permit to the Worth Lions Club for use of approximately one acre of District real estate located within Cal-Sag Channel Parcel 9.03, east of Harlem Avenue and south of 116th Street in Worth, Illinois and leased to the Village of Worth for its annual Christmas tree sale and fundraising event from November 16, 2013, through December 31, 2013. Consideration shall be a nominal fee of \$10.00

Attachments: [10-17-13_WLC.pdf](#)

Approved

47 [13-1271](#)

Authority to issue a 2-year permit extension to West Shore Pipe Line Company to continue to maintain, operate, repair and remove three monitoring wells and one recovery well on District Cal-Sag Channel Parcel 11.03 near the intersection of IL Route 83 and 127th Street in Alsip, Illinois. Consideration shall be an annual fee of \$2,500.00

Attachments: [10-17-13_West Shore PLC.pdf](#)

Approved

48 [13-1274](#)

Authority to issue a 1-year permit extension to Christy Webber Landscapes for continued use of District property located at the Cal-Sag Channel and Ridgeland Avenue in Palos Heights, Illinois and known as the Ridgeland Avenue Drying Facilities. Consideration shall be \$65,500.00

Attachments: [10-17-13_CWL.pdf](#)

Approved

49 [13-1288](#)

Authority to commence statutory procedures to lease approximately 11.66 acres of District real estate located at 3301 S. California Avenue, Chicago, Illinois and known as Main Channel Parcel 42.03

Attachments: [10-17-13_AOC.pdf](#)

Approved

50 [13-1291](#)

Authority to issue a 6-month permit extension to Illinois Mining Corporation to continue to mine, remove, and purchase channel excavation rock from approximately 41.22 acres of District real estate located south of the Cal-Sag Channel between Cicero and Kostner Avenues in Crestwood, Illinois, and known as Cal-Sag Channel Atlas Parcel 12.05. Consideration shall be \$0.25 per ton of rock removed from the permit premises paid after Illinois Mining Corporation has used a credit of up to \$360,000.00 for the removal of approximately 12,000 cubic yards of broken concrete located on the premises.

Attachments: [10-17-13_IMC 6MP.pdf](#)

Approved

51 [13-1293](#) Authority to issue a one-year permit to West Shore Pipeline Company to use an approximately 252,350 sq. ft. area along a 10.4 mile stretch of District real estate located between Lemont Township and Forest View, Illinois, for several construction staging areas for the maintenance and repair of its 10" petroleum pipeline. Consideration shall be \$39,690.00

Attachments: [10-17-13_WSPC 1YP.pdf](#)

Approved

State Legislation & Rules Committee

Authorization

52 [13-1151](#) Recommendations for the State of Illinois 2013 Legislative Program (As Revised)

Approved

Miscellaneous and New Business

Motion

53 [13-1277](#) MOTION to approve dates for the Regular Board Meetings of the Metropolitan Water Reclamation District of Greater Chicago to be held in the year 2014

A motion was made by Frank Avila, seconded by Debra Shore, that this Motion be Adopted. The motion carried by the following roll call vote:

Aye: 8 - Michael A. Alvarez, Frank Avila, Barbara J. McGowan, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele, Patrick D. Thompson, Kathleen Therese Meany

Absent: 1 - Cynthia M. Santos

Resolution

54 [13-0968](#) RESOLUTION sponsored by the Board of Commissioners recognizing the Cosmopolitan Chamber of Commerce's 45th Annual "Evening With Friends" Awards Gala

A motion was made by Barbara J. McGowan, seconded by Mariyana T. Spyropoulos, that this Resolution be Adopted. The motion carried by acclamation. Chorus of ayes - No nays

Ordinance

55 [O13-003](#) Ordinance O13-003 An Ordinance authorizing a supplemental appropriation of \$2,680,581 for the Bond Redemption and Interest Fund, increasing the total appropriation to \$192,984,390 from \$190,303,809 for the budget year 2013.

Attachments: [Ordinance BTL 2013-10-17 Supplemental Appropriation.pdf](#)

[Supp_Approp_Ordinance_No_O13-003.pdf](#)

A motion was made by Debra Shore, seconded by Mariyana T. Spyropoulos, that this Ordinance be Adopted. The motion carried by the following roll call vote:

Aye: 9 - Michael A. Alvarez, Frank Avila, Barbara J. McGowan, Cynthia M. Santos, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele, Patrick D. Thompson, Kathleen Therese Meany

Additional Agenda Items

56 [13-1321](#) Authority to award Contract 13-655-11, Manhole and Infrastructure Repairs at Various Service Areas, to Pan-Oceanic Engineering Co., Inc., in an amount not to exceed \$598,225.00, Account 101-66000-612600, Requisition 1356592

Attachments: [APP D 13-655-11.pdf](#)

Approved

Approval of the Consent Agenda with the exception of Items: 13, 15, 22, 23, 42, 53, 54 and 55

A motion was made by Cynthia M. Santos, seconded by Debra Shore, to Approve the Consent Agenda. The motion carried by the following roll call vote:

Aye: 9 - Michael A. Alvarez, Frank Avila, Barbara J. McGowan, Cynthia M. Santos, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele, Patrick D. Thompson, Kathleen Therese Meany

Meeting Summary

Speakers

Bruce Washington, Board of Directors, Cosmopolitan Chamber of Commerce, accepted resolution recognizing the 45th Annual "Evening with Friends" Awards Gala (Re: Miscellaneous and New Business Item #54)

Summary of Requests

David St. Pierre

1. *Frank Avila, Debra Shore and Kari K. Steele requested a Study Session to be scheduled within two weeks (Re: Procurement Item #5)*
2. *Frank Avila and Debra Shore requested a report on the cost comparison and anticipated savings (Re: Procurement Item #12)*
3. *Mariyana T. Spyropoulos requested updates on the technical manual as it is developed (Re: Procurement Item #27)*
4. *Frank Avila requested a memo on anticipated savings (Re: Procurement Item #30)*
5. *Patrick D. Thompson requested a report on the number of construction jobs that will be created with this contract (Re: Procurement Item #33)*
6. *Debra Shore requested the District explore ways for bidders to fill out bid forms on-line and be alerted when something is missing (Re: Additional Item #56)*

Study Session

Nicholas O'Connor will survey the board for a mutual date to schedule a Study Session to discuss the Website design and development (Re: Procurement Item #5)

Announcements

None

Board Letter Submission Dates

The next regular board meeting is scheduled for November 7, 2013 please prepare and submit Board items before the following absolute cutoff dates.

Date agenda items are due to the Director of Procurement and Materials Management for signature and preparation: October 25, 2013.

Date all agenda items are due to the Executive Director: 1:00 p.m., October 30, 2013.

Adjournment

**A motion was made by Mariyana T. Spyropoulos, seconded by Barbara J. McGowan, that when the Board adjourns, it adjourns to meet again on Thursday, November 7, 2013 at 10:00 a.m., and also move that today's meeting be adjourned. The motion carried by the following roll call vote:
/s/ Jacqueline Torres, Clerk**

Aye: 9 - Michael A. Alvarez, Frank Avila, Barbara J. McGowan, Cynthia M. Santos, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele, Patrick D. Thompson, Kathleen Therese Meany

APPROVAL:

In accordance with the provisions of 70ILCS 2605/4, each of the foregoing agenda items duly adopted by the Board of Commissioners of the Metropolitan Water Reclamation District of Greater Chicago this October 17, 2013, are hereby approved.

APPROVED:

/s/ Kathleen Therese Meany
President Board of Commissioners of the
Metropolitan Water Reclamation District of Greater Chicago

October 17, 2013